

ANNUAL PROCUREMENT PLAN FOR 2017 For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot in your area.
2. For Sub - Depots please refer to the following (Arranged/ Classified according to commonality of freight cost):
 - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, Misamis Occidental (Oroquieta) and Southern Leyte (Maasin)- **Region XIII**
 - b. Misamis Oriental, Bacolod, Calbayog, Bontoc and Northern Samar (Catarman)- **Regions VI, VII, VIII, X, & XI**
 - c. Surigao Del Norte - **Surigao Del Norte**
 - d. Zamboanga Sibugay- **Zamboanga Sibugay**
 - e. Camiguin - **Camiguin**
3. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
4. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
 - a. DBM Central Office- for entities in the Central Office
 - b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs
 The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addresses:
 - a. ps.app.nga@gmail.com- For central and regional offices of all national government agencies
 - b. ps.app.suc@gmail.com- For main and other campuses of all state universities and colleges
 - c. ps.app.gocc@gmail.com- For all central and regional offices of government owned and controlled corporations
 - d. ps.app.deped@gmail.com- For primary and secondary schools
 - e. ps.app.lgu@gmail.com. For Local Government Units
7. Consistent with National Budget Circular No. 555, the APP for FY 2017 must be submitted on or before **November 30, 2016**.
8. Rename your APP file in the following format: APP2017- Name of Agency- Region (e.g. APP2017-PS- Central Office).
9. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)689-7750 loc. 4021.

Department/Bureau/Office: **TESDA - LUPON SCHOOL OF FISHERIES**
 Region: **XI**
 Address: **ROXAS STREET, LUPON, DAVAO ORIENTAL**

Agency Account Code: _____

Contact Person: **NIMFA M. LIM**
 Position: **ADMINISTRATIVE OFFICER I/SUPPLY OFFICER**
 E-mail: **limnemen@yahoo.com**
 Telephone/Mobile Nos: **(087)8081700/09189242117**

Item & Specifications	Unit of Measure	Quantity Requirement																				Price Catalogue as of August 16, 2016	TOTAL AMOUNT	
		Jan	Feb	March	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT	Total Quantity					
A. AVAILABLE AT PROCUREMENT SERVICE STORES																								
COMMON ELECTRICAL SUPPLIES																								
1 BATTERY, dry cell AA, 2 pieces	pack		20		20	348.4		10		10	174.2				0	0		10		10	174.2	40	17.42	696.80
2 BATTERY, dry cell AAA, 2 pieces	pack		5		5	75.15				0	0		5	5	75.15				0	0	10	15.03		150.30
3 BATTERY, dry cell D, 2 pieces per	pack				0	0				0	0				0	0				0	0	0	77.56	-
4 FLUORESCENT LAMP, tubular,	tube					0				0					0	0				0	0	0	114.40	-
5 FLUORESCENT LAMP, tubular,	tube		6		6	217.8	6		6	217.8	6		6	217.8	6			6	217.8	24	36.30		871.20	
6 COMPACT FLUORESCENT LAMP,	piece	10	10	4	24	2239	10	10	4	24	2239	10	4	10	24	2239	10	10	4	24	2239	96	93.29	8,955.84

7	TAPE, electrical	roll		6		6	109.2		6		6	109.2				0	0		6		6	109.2	18		18.20		327.60			
COMMON OFFICE SUPPLIES																														
1	ACETATE, gauge #3, 50m per roll	roll				0	0				0	0				0	0				0	0	0			624.00		-		
2	AIR FRESHENER, 280ml/150g	can		6	6	12	998.4		6	6	12	998.4		6	6	12	998.4		2	6	6	14	1165	50		83.20		4,160.00		
3	ALCOHOL, 70%, ethyl, 500ml	bottle		24		24	1148		6	6	12	573.8		24		24	1148		6	12		18	860.8	78		47.82		3,729.96		
4	CARBON FILM, A4 size, 100	box				0	0				0	0				0	0					0	0	0		197.58		-		
5	CARBON FILM, PE, black, 216mm	box			1	1	202.8				0	0				0	0					0	0	1		202.80		202.80		
6	CARTOLINA, assorted color, 20	pack		2		2	129		2		2	129		3		3	193.4					2	0	0	7		64.48		451.36	
7	CHALK, white, enamel, 100	box				0	0				0	0				0	0					0	0	0		25.86		-		
8	CLEARBOOK, A4 size	piece		25		25	988			15	15	592.8				0	0				10	10	395.2	50		39.52		1,976.00		
9	CLEARBOOK, Legal size	piece		30		30	1310			20	20	873.6		10		10	436.8				15	15	655.2	75		43.68		3,276.00		
10	CLIP, backfold, 19mm, 12 pieces	box				0	0				0	0				0	0					0	0	0		7.28		-		
11	CLIP, backfold, 25mm, 12 pieces	box		4		4	54		4		4	54		4		4	54				4	4	54	16		13.50		216.00		
12	CLIP, backfold, 32mm, 12 pieces	box		6		6	114.7		4	6		10	191.2	2	4		6	114.7			6	6	114.7	28		19.12		535.36		
13	CLIP, backfold, 50mm, 12 pieces	box		6		6	262.1		4	2		6	262.1		2	2	87.36		4		6	6	262.1	20		43.68		873.60		
14	CORRECTION TAPE, 6	piece	3	4	5	12	374.4		6	6		12	374.4		6	6	12	374.4		2	6		8	249.6	44		31.20		1,372.80	
15	DATA FILE BOX, made with	box				0	0		35		35	2442		12		12	837.4				12	12	837.4	59		69.78		4,117.02		
16	DATA FOLDER, made with	piece			6	6	411.8			6	6	411.8			6	6	411.8				6	6	411.8	24		68.64		1,647.36		
17	ENVELOPE, DOCUMENTARY, for	box				0	0				0	0				0	0					0	0	0		381.54		-		
18	ENVELOPE, DOCUMENTARY, for	box		3		3	1522		2		2	1015		1		1	507.4				2	2	1015	8		507.40		4,059.20		
19	ENVELOPE, EXPANDING,	box			1	1	621.7				0	0		1		1	621.7					0	0	2		621.71		1,243.42		
20	ENVELOPE, EXPANDING, plastic	piece	21	19	17	57	1574		15	15	13	43	1187		10	12	22	607.4		16	17		33	911.1	155		27.61		4,279.55	
21	ENVELOPE, MAILING, 500 pieces	box				0	0				0	0			2		2	998.4				0	0	2		499.20		998.40		
22	ENVELOPE, MAILING, with	box			1	1	561.6		1		1	561.6		1		1	561.6		1		1	1	561.6	4		561.60		2,246.40		
23	ERASER, felt, for	piece		24		24	266.6				0	0				0	0					0	0	24		11.11		266.64		
24	ERASER, plastic or rubber	piece				0	0				0	0				0	0					0	0	0		2.29		-		
25	FASTENER, for paper, metal, 50	box	15	15	5	35	1998		10	5	10	25	1427		6	10	3	19	1085		9	12	3	24	1370	103	57.09		5,880.27	
26	FILE ORGANIZER, expanding,	piece				0	0				0	0				0	0					0	0	0		70.67		-		
27	FILE TAB DIVIDER, A4, five (5) col	set				0	0				0	0				0	0					0	0	0		12.48		-		
28	FILE TAB DIVIDER, Legal Size,	set				0	0				0	0				0	0					0	0	0		16.64		-		
29	FOLDER, Fancy, A4, 50s/ bundle	bundle				0	0				0	0				0	0					0	0	0		234.00		-		
30	FOLDER, Fancy, Legal, 50 pieces	bundle				0	0				0	0				0	0					0	0	0		291.20		-		
31	FOLDER, L-type, A4, 50 pieces	pack				0	0				0	0				0	0					0	0	0		166.40		-		
32	FOLDER, L-type, Legal size, 50	pack				0	0				0	0				0	0					0	0	0		203.84		-		
33	FOLDER, Pressboard, size	box				0	0				0	0				0	0					0	0	0		746.72		-		
34	FOLDER, Tagboard, A4, 100	pack				0	0				0	0				0	0					0	0	0		179.28		-		
35	FOLDER, Tagboard, Legal size,	pack	3	1	1	5	1002			2		2	400.7		1		1	200.4		1	2		3	601.1	11		200.37		2,204.07	
36	GLUE, all purpose, 300 grams	jar	7	8	3	18	795.2		4	4	6	14	618.5		3	6	6	15	662.7		2	2	1	5	220.9	52		44.18		2,297.36
37	INDEX TAB, self-adhesive, 5	box				0	0				0	0				0	0					0	0	0		50.84		-		
38	LOOSELEAF COVER, 50sets per	bundle				0	0				0	0				0	0					0	0	0		539.76		-		
39	MAGAZINE FILE BOX, LARGE	piece		35	15	50	2080		6	14	5	25	1040		9	32	9	50	2080		20	4	4	28	1165	153		41.60		6,364.80
40	MARKER, fluorescent, 3 colors	set				0	0				0	0				0	0					0	0	0		35.55		-		
41	MARKER, whiteboard, bullet	piece		24		24	246.7				0	0	24			24	246.7					0	0	48		10.28		493.44		
42	MARKER, whiteboard, bullet	piece		24		24	246.7				0	0	24			24	246.7					0	0	48		10.28		493.44		
43	MARKER, whiteboard, bullet	piece		6		6	61.68				0	0	6			6	61.68					0	0	12		10.28		123.36		
44	MARKER, permanent, bullet	piece		12		12	115.8				0	0	12			12	115.8					0	0	24		9.65		231.60		
45	MARKER, permanent, bullet	piece				0	0				0	0				0	0					0	0	0		9.65		-		
46	MARKER, permanent, bullet	piece				0	0				0	0				0	0					0	0	0		9.65		-		
47	NOTE BOOK, stenographer's, 40	piece				0	0				0	0				0	0					0	0	0		10.40		-		
48	NOTE PAD, stick-on, (2"x3"), 100	pad				0	0				0	0				0	0					0	0	0		31.20		-		

49	NOTE PAD, stick-on, (3"x3"), 100	pad	12	0	0	6	243.2		0	0	6	6	6	6	40.54	486.48			
50	NOTE PAD, stick-on, (3"x4"), 100	pad	12	2	36.52	0	0	2			12	648.7		0	54.06	1,297.44			
51	PAD PAPER, Ruled	pad	2	2	36.52	0	0	0	2		12	648.7		24	54.06	486.48			
52	PAPER CLIP, gem type, 48mm, 100	box	5	7	6	18	231.3	6	6	6	6	77.1	6	18.26	73.04				
53	PAPER CLIP, gem type, 48mm, 100	box	6	6	6	12	154.2	6	6	6	6	77.1	6	12.85	616.80				
54	PAPER, MULTICOPY, 80gsm, 3665	ream	10	20	30	3965	10	10	20	40	5286	25	25	3304	15	1982	110	145,536.50	
55	PAPER, MULTICOPY, 80gsm, 3665	ream	15	15	15	2278	15	2278	15	15	2278	15	15	2278	60	60	60	9,111.00	
56	PAPER, Multi-Purpose (COPY), 500 pages, size:	ream	30	50	40	120	13812	50	50	60	18416	50	75	75	120	120	120	69,060.00	
57	PAPER, Multi-Purpose (COPY), 500 pages, size:	ream	30	10	40	5266	15	20	10	40	6037	15	15	15	10	40	5366	175	23,476.25
58	PARCHMENT PAPER, A4 size, 80	ream	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	-
59	PAPER, Thermal, 216mm x 30m	roll	5	5	155.8	3	3	93.45	5	5	155.8	3	3	3	93.45	16	31.15	498.40	
60	PENCIL, lead, w/eraser, one(1)	box	10	10	196.2	6	2	157	2	4	78.48	28	4	19.62	78.48	28	19.62	549.36	
61	PHILIPPINE NATIONAL FLAG	piece	6	6	167.2	0	0	0	0	0	0	0	0	0	0	0	0	0	1,672.32
62	RECORD BOOK, 300 pages, size:	book	6	6	361.9	10	603.2	10	603.2	5	5	6	6	361.9	32	60.32	1,930.24	3,126.60	
63	RECORD BOOK, 500 pages, size:	book	6	6	521.1	5	5	868.5	5	5	868.5	5	5	10	868.5	36	86.85		
64	RING BINDER, Plastic 32mm, 10	bundle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	256.87	
65	RUBBER BAND, 70mm min lay	box	1	1	93.31	0	0	0	0	0	0	0	0	0	1	93.31		93.31	
66	RULER, plastic, 450mm, 1 piece	piece	2	2	25	29	448.9	0	0	6	92.88	0	0	0	0	35	15.48	541.80	
67	SIGN PEN, black	piece	6	24	6	36	1372	12	12	36	1372	12	12	12	36	1372	144	38.10	
68	SIGN PEN, blue	piece	12	12	457.2	12	457.2	12	12	12	457.2	12	12	12	12	457.2	48	38.10	
69	SIGN PEN, red	piece	6	6	228.6	6	228.6	6	6	6	228.6	6	6	6	6	228.6	24	38.10	
70	STAMP PAD INK, violet, 50ml	bottle	1	1	24.63	0	0	0	3	3	73.89	2	2	2	49.26	6	24.63	147.78	
71	STAMP PAD, felt pad, min 60mm	piece	2	2	55.32	0	0	0	0	0	0	0	0	0	0	2	27.66	55.32	
72	STAMP PAD, Heavy duty, 33/13	box	2	2	60.84	0	0	0	2	2	60.84	0	0	0	4	30.42	121.68	121.68	
73	STAPLE WIRE, Standard	box	5	5	283.8	8	5	340.6	5	5	283.8	5	5	2	18.92	143.50		1,335.20	
74	TAPE, masking, 24mm, 50	roll	3	3	165.4	3	3	275.6	3	3	275.6	3	3	2	55.12	99.216		992.16	
75	TAPE, masking, 48mm, 50	roll	3	3	315.1	6	6	630.2	3	3	315.1	3	3	3	315.1	15	105.04	1,575.60	
76	TAPE, transparent, 24mm, 50	roll	2	2	69.48	2	4	69.48	3	3	86.85	3	3	5	86.85	18	17.37	312.66	
77	TAPE, transparent, 48mm, 50	roll	6	6	159.1	3	3	79.56	3	3	79.56	15	15	3	26.52	397.80		397.80	
78	TAPE, packaging, 48mm, 50	roll	3	3	91.89	3	3	91.89	3	3	91.89	3	3	3	30.63	367.56		367.56	
79	TOILET TISSUE, 12 rolls per pack	pack	12	12	811.2	12	12	811.2	12	12	811.2	12	12	48	67.60	3,244.80		3,244.80	
80	TWINE, plastic, one kilo per roll	roll	2	2	99.84	2	2	99.84	0	0	0	0	0	4	49.92	199.68		199.68	
81	WRAPPING PAPER, Kraft, 50	pack	1	1	124.8	0	0	0	1	1	124.8	0	0	2	124.80	249.60		249.60	
COMMON OFFICE DEVICES																			
1	CUTTER BLADE, heavy duty	tube	2	2	18.38	0	0	0	0	2	18.38			0	4	9.19		36.76	
2	CUTTER KNIFE, heavy duty	piece	6	6	118.6	0	0	0	0	0	0	0	0	6	19.76		118.56		
3	DATING AND STAMPING	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	478.38	
4	PENCIL SHARPENER, 1 piece in	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	187.20	
5	PUNCHER, paper, heavy duty	piece	0	0	0	0	0	0	0	4	457.1	0	0	0	4	114.28		457.12	
6	SCISSORS, (6")	pair	6	6	83.38	0	0	0	0	6	82.38			0	4	114.28		164.76	
7	STAPLER, standard	piece	2	2	164.3	3	3	246.5	2	2	164.3	7	7	82.16	82.16		575.12		
8	STAPLER, binder type, heavy	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	878.80	
9	STAPLE REMOVER, piler type	piece	2	2	36.36	0	0	0	0	0	0	0	0	2	18.18		36.36		
10	TAPE DISPENSER, table top	piece	0	0	0	2	2	95.44	0	0	0	0	0	0	2	47.72		95.44	
11	WASTE BASKET, non-rigid plastic	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	23.90		-	
COMMON JANITORIAL SUPPLIES																			
1	BROOM, soft (lambo)	piece	3	3	1061	6	2	707.2	6	2	8	707.2	3	2	5	442	33	88.40	2,917.20
2	BROOM, stick (thingting)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	23.92	
3	CLEANER, TOILET BOWL AND	bottle	12	12	499.2	12	12	499.2	12	12	499.2	12	12	12	499.2	48	41.60	1,996.80	

4	CLEANSER, scouring powder,	can				0	0											0	0	0	21.27	-					
5	DETERGENT POWDER, all	pouch				0	0											0	0	0	37.43	-					
6	DISINFECTANT SPRAY, 400-550	can	12		12	1435		12	1435		12		12	1435		12	12	1435	48	119.60	5,740.80						
7	DUST PAN, non-rigid plastic	piece				0	0											0	0	0	27.96	-					
8	FLOOR WAX, Paste, red	can	4		4	811.2			0	0	4		4	811.2				0	0	8	202.80	1,622.40					
9	FURNITURE CLEANER, aerosol,	can				0	0											0	0	0	84.76	-					
10	INSECTICIDE, aerosol type,	can	12		12	1498		12	1498		12		12	1498		12	12	1498	48	124.80	5,990.40						
11	MOPBUCKET	piece				0	0											0	0	0	1,820.00	-					
12	MOPHANDLE, screw type,	piece				0	0											0	0	0	142.48	-					
13	MOPHEAD, made of rayon	piece				0	0											0	0	0	98.80	-					
14	RAG, all cotton, 32 pieces per	bundle	2		2	99.38		2	99.38		2		2	99.38		2	2	99.38	8	49.69	397.52						
15	SCOURING PAD, 5 pieces per	pack	2		2	205.9			0	0			2	205.9				0	0	4	102.96	411.84					
16	TRASHBAG, plastic, transparent,	roll	5	10	5	20	2798	5	5	5	15	2098	10	5	5	20	2798	5	10	5	20	2798	75	139.88	10,491.00		
17	DISINFECTANT, bleaching	cont																							101.82	-	
COMMON OFFICE EQUIPMENT																											
1	BINDING AND PUNCHING	unit				0	0																		10,400.00	-	
2	CALCULATOR, COMPACT,	unit				0	0																		142.36	-	
3	CALCULATOR, SCIENTIFIC, 1 unit	unit				0	0																		328.64	-	
4	CHAIR, monobloc, without	piece		100	100	25468			0	0	100			100	25468				0	0	200				254.68	50,936.00	
5	CHAIR, monobloc, without	piece				0	0																		254.80	-	
6	DIGITAL VOICE RECORDER, 4GB	unit				0	0																		6,229.60	-	
7	DOCUMENT CAMERA, four(4)	unit				0	0																		25,272.00	-	
8	ELECTRIC FAN, industrial	unit	2		2	1914			0	0	2		2	1914					0	0	4				956.80	3,827.20	
9	ELECTRIC FAN, orbit type	unit				0	0																		1,248.00	-	
10	ELECTRIC FAN, stand type	unit	2		2	1934		2	1934		2		2	1934						0	0	6			967.10	5,802.60	
11	ELECTRIC FAN, wall type	unit				0	0		4	3162		4		4	3162		2	2	1581	10	790.40	7,904.00				-	
12	FACSIMILE MACHINE, uses	unit				0	0																		3,502.72	-	
13	FIRE EXTINGUISHER, dry	unit		5	5	5403			0	0	5		5	5403					0	0	10				1,080.56	10,805.60	
14	FIRE EXTINGUISHER, pure HCFC	unit				0	0																		4,992.00	-	
15	MULTIMEDIA PROJECTOR, 4000	unit				0	0																		26,483.60	-	
16	PAPER TRIMMER/CUTTING	unit				0	0																		7,488.00	-	
17	PAPER SHREDDER, 0.06m/sec	unit				0	0																		5,699.20	-	
18	PRINTER, IMPACT DOT MATRIX,	unit				0	0																		18,709.60	-	
19	PRINTER, IMPACT DOT MATRIX,	unit				0	0																		5,831.52	-	
20	PRINTER, INKJET, wireless	unit				0	0																		10,000.00	-	
21	PRINTER, LASER, monochrome,	unit				0	0																		1,237.60	-	
22	TABLE, monobloc, square, 36" X	unit				0	0																		1,289.60	-	
23	TABLE, monobloc, square, 36" X	unit				0	0																		1,242.80	-	
COMMON COMPUTER SUPPLIES																											
1	COMPUTER CONTINUOUS	box		2	2	1262			0	0	2		2	1262					0	0	4				630.76	2,523.04	
2	COMPUTER CONTINUOUS	box				0	0							0	0					0	0	0				950.30	-
3	COMPUTER CONTINUOUS	box				0	0							0	0					0	0	0				716.04	-
4	COMPUTER CONTINUOUS	box				0	0							0	0					0	0	0				1,220.96	-
5	COMPUTER CONTINUOUS	box				0	0							0	0					0	0	0				571.80	-
6	COMPUTER CONTINUOUS	box				0	0							0	0					0	0	0				958.15	-
7	DVD REWRITABLE, 4x speed,	piece				0	0							0	0					0	0	0				21.79	-
8	EXTERNAL HARD DRIVE, 1TB,	piece		2	2	5637		1	2818		2		2	5637					0	0	5				2,818.40	14,092.00	
9	FLASH DRIVE, 16GB, USB 2.0,	piece	6		6	1167			0	0	6		6	1167						0	0	12				194.48	2,333.76
10	MOUSE, optical, USB connection	unit		3	3	383.4			0	0	3		3	383.4						0	0	6				127.80	766.80

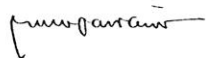
HANDBOOK ON PROCUREMENT																				
1	HANDBOOK ON PHILIPPINE	piece				0	0					0	0			0	0	0	61.83	-
CONSUMABLES																				
1	INK CART, BROTHER LC39BK,	cart				0	0					0	0			0	0	0	681.20	-
2	INK CART, BROTHER LC39C,	cart				0	0					0	0			0	0	0	447.20	-
3	INK CART, BROTHER LC39M,	cart				0	0					0	0			0	0	0	447.20	-
4	INK CART, BROTHER LC39Y,	cart				0	0					0	0			0	0	0	447.20	-
5	INK CART, BROTHER LC67B,	cart				0	0					0	0			0	0	0	910.00	-
6	INK CART, BROTHER LC67C,	cart				0	0					0	0			0	0	0	546.00	-
7	INK CART, BROTHER LC67M,	cart				0	0					0	0			0	0	0	546.00	-
8	INK CART, BROTHER LC67Y,	cart				0	0					0	0			0	0	0	546.00	-
9	INK CART, BROTHER LC67HYBK,	cart				0	0					0	0			0	0	0	1,538.16	-
10	INK CART, BROTHER LC67HYC,	cart				0	0					0	0			0	0	0	868.40	-
11	INK CART, BROTHER LC67HYM,	cart				0	0					0	0			0	0	0	868.40	-
12	INK CART, BROTHER LC67HYY,	cart				0	0					0	0			0	0	0	868.40	-
13	INK CART, CANON PG-810, Black	cart	2		2	1475		2		2	1475		2		2	1475	8	737.36	5,898.88	-
14	INK CART, CANON PG-740, Black	cart				0	0					0	0			0	0	0		-
15	INK CART, CANON PGI-725, Black	cart				0	0					0	0			0	0	0	574.08	-
16	INK CART, CANON CLI-726, Black	cart				0	0					0	0			0	0	0	534.56	-
17	INK CART, CANON CL-811,	cart	2		2	1941		2		2	1941		2		2	1941	8	970.32	7,762.56	-
18	INK CART, CANON CL-741,	cart				0	0					0	0			0	0	0	945.36	-
19	INK CART, CANON CLI-726, Cyan	cart				0	0					0	0			0	0	0	535.60	-
20	INK CART, CANON CLI-726,	cart				0	0					0	0			0	0	0	535.60	-
21	INK CART, CANON CLI-726,	cart				0	0					0	0			0	0	0	535.60	-
22	INK CART, EPSON C13T038190	cart				0	0					0	0			0	0	0	491.92	-
23	INK CART, EPSON C13T039090	cart				0	0					0	0			0	0	0	770.64	-
24	INK CART, EPSON	cart				0	0					0	0			0	0	0	426.40	-
25	INK CART, EPSON	cart				0	0					0	0			0	0	0	426.40	-
26	INK CART, EPSON	cart				0	0					0	0			0	0	0	426.40	-
27	INK CART, EPSON	cart				0	0					0	0			0	0	0	426.40	-
28	INK CART, EPSON C13T6664100	cart				0	0					0	0			0	0	0	254.80	-
29	INK CART, EPSON C13T6664200	cart				0	0					0	0			0	0	0	254.80	-
30	INK CART, EPSON C13T6664300	cart				0	0					0	0			0	0	0	254.80	-
31	INK CART, EPSON C13T6664400	cart				0	0					0	0			0	0	0	254.80	-
32	INK CART, HP 51645A, (HP45),	cart				0	0					0	0			0	0	0	1,346.80	-
33	INK CART, HP C1823A, (HP23), Tri-	cart				0	0					0	0			0	0	0	1,612.00	-
34	INK CART, HP C4844A, (HP10),	cart				0	0					0	0			0	0	0	1,554.80	-
35	INK CART, HP C4906AA,	cart				0	0					0	0			0	0	0	1,554.80	-
36	INK CART, HP C4907AA,	cart				0	0					0	0			0	0	0	1,034.80	-
37	INK CART, HP C4908AA,	cart				0	0					0	0			0	0	0	1,034.80	-
38	INK CART, HP C4909AA,	cart				0	0					0	0			0	0	0	1,034.80	-
39	INK CART, HP C4936A, (HP18),	cart				0	0					0	0			0	0	0	982.80	-
40	INK CART, HP C4937A, (HP18),	cart				0	0					0	0			0	0	0	717.60	-
41	INK CART, HP C4938A, (HP18),	cart				0	0					0	0			0	0	0	717.60	-
42	INK CART, HP C4939A, (HP18),	cart				0	0					0	0			0	0	0	717.60	-
43	INK CART, HP C6578DA, (HP78),	cart				0	0					0	0			0	0	0	1,606.80	-
44	INK CART, HP C6615DA, (HP15),	cart				0	0					0	0			0	0	0	1,237.60	-
45	INK CART, HP C6625AA, (HP17),	cart				0	0					0	0			0	0	0	1,346.80	-
46	INK CART, HP C6656AA, (HP56),	cart				0	0					0	0			0	0	0	921.44	-

TOTAL MONTHLY CASH	2E+05	247448.49	2E+05	2E+05	846,912.49
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*Other categories that are not indicated herein
 **Prices are FOB Manila/Applicable for items under A.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the

Prepared by:



NIMFA M. LIM

Property/Supply Officer

Certified Funds Available /
 Certified Appropriate Funds Available:



MA. LETICIA C. SALCEDO

Accountant /
 Local Budget Officer

Approved by:



RUTH R. PUNDANG

Head of Office/Agency

Date Prepared: